

**Emory University**  
**First Year Student Dining Agreement 2020-21**  
**Atlanta Campus**

**1. Dining Plans**

All resident students (those living in university housing, excluding Clairmont campus) are required to participate in a dining plan. **First Year Undergraduate** students are required to be, and are automatically enrolled in **Dining Plan ATL-2** for their Fall and Spring Semesters but may choose to change to any of the available first year plans. Residential Dining is at the Dobbs Common Table (the “DCT”) in the Emory Student Center.

**THE MEAL PLAN IS FOR THE ENTIRE ACADEMIC YEAR.**

All prices and criteria are on a per semester basis.

- **ATL-1 Fall Atlanta Dining Plan 19**; 19 Meals per week/\$200 Dooley Dollars – Total \$3,129
- **ATL1K Fall Atlanta Dining Plan 19 Kosher**; 19 Meals per week/\$200 Dooley Dollars, Kosher – Total \$3,129
- **ATL-2 Fall Atlanta Dining Plan 14**; 14 Meals per week/\$400 Dooley Dollars – Total \$3,129
- **ATL2K Fall Atlanta Dining Plan 14 Kosher**; 14 Meals per week/\$400 Dooley Dollars, Kosher – Total \$3,129

Resident Dining operates under abbreviated hours of operation during certain university holidays and is closed during certain university breaks.

**\*Meal Exchange**

First year students may use a resident dining meal swipe for a **Meal Exchange**, currently offered at 3 locations—Cox Hall, Eagle Emporium and at the SAAC Café on the Clairmont Campus. Meal Exchange is a specified menu combination that can be obtained by using a residential meal swipe.

**\*\*Declining Balance “Dooley Dollars”**

Dooley Dollars may be used for the purchase of edible items at all on-campus food service locations. Dooley Dollars are intended for use when the resident dining location may be closed. These include university holidays and breaks, periods between the Fall Semester and Spring Semester and the Spring Semester and Summer Semesters. When purchasing food with Dooley Dollars, students will receive a 5% discount on all items purchased. There is no sales tax charged on purchases paid with Dooley Dollars.

Unused Dooley Dollars from the Fall Semester roll over to the Spring Semester dining plan. Unused Dooley Dollars at the end of the Spring Semester may be used, with no additional dining plan purchase, throughout all Summer Sessions. **Unused Dooley Dollars at the end of the summer session are forfeited and are non-refundable. Graduating students will not be able to use Dooley Dollars after graduation.**

## **2. Residential Dining Locations**

The primary residential dining plan facility is located at the Dobbs Common Table in the Emory Student Center. Meal Exchange locations include Cox Hall, Eagle Emporium and at the SAAC Café. Dooley Dollars are accepted at all on campus food service locations including vending machines.

## **3. Meal Plan Requirements & Dining Plan Access**

First year students must be enrolled in a campus meal plan regardless of credit hours earned. First year students are required to select from Meal Plan ATL-1, ATL-1K, ATL-2 and ATL-2K.

Students may access residential and Dooley Dollars by using their EmoryCard I.D. Participants must present their EmoryCard to gain entry into residential dining, use a Meal Exchange or purchase from a retail location using Dooley Dollars. Meal swipes for Dining Plan ATL-1, ATL-1K, ATL-2 and ATL-2K nontransferable and are for the meal plan holder only.

Students are responsible for the safekeeping of their EmoryCard. If lost or stolen, report it immediately to the EmoryCard office at 7-6095. The replacement fee for a new card is \$30.00 and must be paid for at the time the card is made.

Meal swipes expire each week at midnight on Sundays.

## **4. Dining Plan Appeals for Exemption or Accommodation**

Disability appeals are the only types of appeal accepted. Appeals must be submitted with the appropriate forms and a doctor's specific diagnosis to the [Office of Accessibility Services](#) (OAS), (404) 727-9877 / [accessibility@emory.edu](mailto:accessibility@emory.edu). Students must *clearly indicate* why they are unable to eat the food provided in the various dining locations on campus. The doctor providing documentation cannot be a family member. The form can be accessed here: [Disability Verification Form for Students with Physical and/or Chronic Medical Disability](#).

Students must also register with [OAS](#) at: [accessibility.emory.edu/students/index.html](http://accessibility.emory.edu/students/index.html). Once reviewed by [OAS](#), your disability appeal will be forwarded to Office of University Food Service Administration for approval.

Disability appeals are only valid during the academic year in which it is granted. Those granted a disability appeal must reapply for each academic year.

## **5. Withdrawals from the University**

For withdrawals, dining plan refunds are prorated on the date of withdrawal/termination. The Office of University Housing determines the date of withdrawal/termination, which is then referred to the University Food Services Administration's Office. Meals are prorated on a daily rate basis.

To properly withdraw from a dining plan students should send an email from their Emory email account to [dining@emory.edu](mailto:dining@emory.edu). Emails must include a name, Student ID and a written request in the message. Once the request has been completed the student will receive a confirmation email to their Emory account.

A separate email to cancel housing will need to be sent to [housing@emory.edu](mailto:housing@emory.edu).

## 6. General Terms

Equipment may not be removed from any dining location. Any attempt to fraudulently use the dining plan will result in disciplinary action against any and all parties. Footwear must be worn at all times in all dining facilities.

## 7. Suggestions or Assistance

Should participants have any questions please contact us at [dining@emory.edu](mailto:dining@emory.edu). Please include your Emory ID number in the email if it is regarding a meal plan. For more specific information regarding Emory Dining please see our website at <http://www.emory.edu/dining>.

## 8. Dining Hours of Operation

The following locations will be open for service during the fall 2020 semester. Hours are subject to change. Locations that are in **bold** accept meal swipes.

- **The DCT:**
  - Weekdays: Breakfast 7-10AM, Lunch 11AM-2PM and Dinner 5-8PM
  - Weekends: Brunch 10AM-2PM and Dinner 5PM-8PM
- **Cox Hall Food Court:**
  - Weekdays: 11AM-3PM
- **SAAC Café:**
  - Daily: Noon-10PM
- **Eagle Emporium:**
  - Weekdays: 11AM-8PM
  - Weekends: 1PM-8PM
- **Kaldi's at the Depot:**
  - 8AM-10PM Daily

## 9. Payment Policy

All Meal Plan charges are billed to the student's OPUS account each semester. Meal plan costs for the Fall Semester are submitted to the Student Financial Services during August; Spring Semester meal plan costs are submitted during December. The Meal Plan contract remains in effect for the entire academic year and cancellation is not permitted.

Departure from Emory: Unspent Dooley Dollars will be credited back to the student's OPUS account for all meal plans. Adjustments for the meals portion of meal plans is based on the duration or total weeks enrolled on the meal plan, not the actual meal plan usage. The credit for the meals portion of all meal plans will be calculated by first subtracting the value of the Dooley Dollars originally included in the meal plan from the original cost of the meal plan to determine the value of the meals portion of the meal plan. Next, the value of the meals portion of the meal plan will be credited back to the student's account based on the Adjustment Schedule.

No credit will be issued after the tenth week of each semester. No credit will be issued to students suspended or dismissed for disciplinary reasons. If a student's academic status changes, the student is responsible for notifying Campus Dining in Cox Hall at 404-727-4015 or email [dining@emory.edu](mailto:dining@emory.edu). This policy shall be subject to amendment by the University during the term of this agreement without notice.

#### **10. Meal Plan Changes**

Students are allowed one change to their meal plan each semester. You have an opportunity to change your dining plan once before the change dates posted at the Emory Dining website at [Verify/Change a Plan](#).

Request changes to your existing plan by emailing [dining@emory.edu](mailto:dining@emory.edu) with the change requested and your **student ID number**.

#### **11. Miscellaneous**

This contract cannot be assigned. This contract contains the entire agreement between the parties and no statement or promise made by either party that is not contained in this written contract shall be valid or binding. The University reserves the right to change the terms of this contract anytime without notice.